

Our ref: DPR/NWI

26 June 2025

Dear Parent/Carer

We are looking forward to welcoming your child to Sir Thomas Wharton Academy. The transition to secondary school has always been a key milestone for students over the years and we are very aware that students may feel a little anxious about such a big change. We are, therefore, keen to ensure that both students and parents/carers feel fully supported throughout this important milestone and feel fully informed about how we will be supporting the transition over the next few months. The key details have been provided below:

- SEND Coffee Morning – Tuesday 1 July from 9:30 am to 10:30 am
- Parents Information Evening – Tuesday 8 July from 6:00 pm to 7:30 pm
- Induction Days – Wednesday 9, Thursday 10 and Friday 11 July from 8:40 am to 2:25 pm

Induction Days

These will be an exciting, fun packed, three days of lessons and learning experiences. To participate in the Induction Days, parents/carers are to make their own arrangements to ensure students arrive at Sir Thomas Wharton Academy on **Wednesday 10, Thursday 11 and Friday 12 July at 8:40 am**.

At 8:40 am, students will enter the academy via the student entrance, which is to the left of the building down the ramp. They will walk through '**Single Point of Entry**' and be greeted by members of staff before moving into the Assembly Hall.

At 2:25 pm, students will be escorted up to the bus bays at the academy site entrance and be dismissed. If you wish to collect your child, please wait in this area, not outside reception. If students prefer to wait for a sibling, they can wait in the Activity Hall within the academy and be collected at 2:50 pm by their sibling. If you have any concerns around the dismissal of your child, please contact reception ahead of the Induction Days on: 01709 864100.

Please note, year 7 to 10 students will be in the academy as normal, but year 6 students will follow a separate programme for the three days. Your child will have a later start time, slightly extended break and lunch break and the end of the academy day is slightly earlier, to ensure there is enough room in the car park to drop off/collect students. Students should wear their primary school uniform, so they are easily identifiable by Sir Thomas Wharton Academy staff.

Timings for the days are as follows:

Day 1:

8:40 am	Arrival
9:05 am - 9:45 am	Welcome Assembly
9:45 am - 10:35 am	Session 1 – Tutor Period
10:35 am - 11:05 am	Break
11:05 am - 12:35 pm	Session 2 – Lesson



12:35 pm - 1:15 pm	Lunch
1:15 pm - 2:25 pm	Session 3 – Lesson
2:25 pm	Students dismissed
2:50 pm	Students leaving with older siblings dismissed

Days 2 and 3 will follow a slightly amended timetable

8:40 am	Arrival and Tutor Period
9:05 am – 10:35 am	Session 1 – Lesson
10:35 am - 11:05 am	Break
11:05 am - 12:35 pm	Session 2 – Lesson
12:35 pm - 1:15 pm	Lunch
1:15 pm - 2:25 pm	Session 3 – Lesson
2:25 pm	Students dismissed
2:50 pm	Students leaving with older siblings dismissed

Lunchtime Arrangements

Each day, students should bring a packed lunch for the visit. Students who usually receive a free school meal, will have a meal provided by the academy.

SEND Coffee Morning

On Tuesday 1 July from 9:30 am until 10:30 am, our SEND team will be running a coffee morning for parents/carers of children with Special Educational Needs to ask any questions about their child's transition and discuss the support we have on offer at Sir Thomas Wharton Academy. If you wish to attend this, please email l.queen@stwacademy.com.

Parent's Information Evening

This is an evening for **parents/carers only** where they are invited to attend the Parent's Information Evening on Tuesday 8 July from 6:00 pm until 7:30 pm. The evening will include a presentation from academy leaders. Parents/carers will be informed of standards and expectations, teaching and learning, pastoral support, curriculum, homework, academy website and the ClassCharts Application.

If your child has Special Educational Needs, there is an additional half an hour available from 7:30 pm until 8:00 pm for any questions you may have.

The inclusion of an Elective within the Academy Day

We are passionate about offering students opportunities beyond the academic classroom to gain an array of positive school memories. Every Wednesday following lunch break, every child will attend an elective during their period 3 lesson free of charge.

Students will choose an elective every ten school weeks, meaning, in total, they will participate in up to four different electives each year. The sessions will be delivered by staff at the academy or external providers off site and will be well planned and resourced, ensuring that each experience is delivered to the highest standard. The electives are designed to develop students' skills, passions and confidence whilst also working alongside and supporting our local community. There will be activities linked to finance, careers and life skills, all vital components in cultivating young peoples' characters to prepare them for adult life.

An information booklet will be handed out outlining all the activities on offer. Students will make their elective selection during their transition days in July. Year 7 students will not attend any electives delivered off site during the first ten-week block.



Please note, there will also still be a selection of enrichment clubs running after school on certain days from 2:50 pm to 3:40 pm.

September Start

Year 7 students will have their first day at Sir Thomas Wharton Academy on **Tuesday 2 September**. Students will be expected to arrive in full Sir Thomas Wharton Academy uniform and enter through the 'Single Point of Entry' between 8:00 am and 8:20 am. Students will be dismissed at 2:50 pm. Year 12 students will also be in the academy on this day, but no other year groups will be present.

Admission Form

Please note, for us to process your child's admission, it is **essential** that the data collection form is filled out carefully; without it, your child's details cannot be added to the academy roll. Please use the QR code below to access the form, or alternatively, the form can be found by visiting our school website > Parents and Carers > Admission Arrangements > Y6 to 7 Transition Information and then selecting 'Data Collection Form' at the bottom of the page. Please read all the information carefully and contact the academy if you have any questions.



This form must be completed to confirm your acceptance of the place offered to your child and the necessary parental permissions.

Generic Consent Form

To allow your child to access any school trips, offsite electives, rewards, sports fixtures etc, we require all parents/carers to fill in a consent form. No student will be able to access any of the above listed events without having this consent form completed. Please scan the QR code below to complete this short form.



We look forward to welcoming all year 6 students to Sir Thomas Wharton Academy, commencing with a very enjoyable three Induction Days with us! If you have any queries, please do not hesitate to contact me at d.preston@stwacademy.com.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D Preston', written in a cursive style.

Miss D Preston
Y6-Y7 Transition Lead

